

4 July 2023

Dear Students, parents and carers,

Whether you (or your child) are a college leaver or a student progressing from Y12 to Y13, there is important information regarding qualification results in this letter so please read it carefully.

For college leavers and Y12 further maths students, Level 3 results (A level and Applied General) will be available to collect between 8.00am and 10.30am on **Thursday 17 August**.

You should enter through the **front entrance of the Performance Academy (PA)** and go down the rear corridor into the SU. You will then be directed to the correct 'Results Collection Desk' to collect your results, based on your surname. From there you will move into the **central area of the SU** (in front of Starbucks) to celebrate with your friends and teachers. A photographer will be taking pictures for social media and for our marketing purposes.

With your results, you will receive a pre-populated form for you to give college staff your consent to obtain copies of your exam scripts. This will enable staff to advise on any possible review of marking, or to use your script for teaching and learning purposes. We will ask you to sign the form and hand it in before you move on from the celebration area. The form will be available on the Parents section on the website under letters if you want to read the full details. You will also receive information about **certificate collection**, resits, fees and deadlines.

If you have any **queries about your results** or wish to discuss a possible review of marking, teaching staff will be available in the front end of the SU to talk to you.

As you leave, you will be asked to scan a QR code and complete destinations information. If you don't have access to your phone, you can complete the destinations information at a computer in the LRC.

Also in the LRC, there will be support available for progression options, as well as wellbeing support if you need it. We know that some students will wish to access support regarding university places, UCAS clearing, apprenticeship information or general careers advice and our careers advisors will be available for this.

If you are unable to collect your results in person, you can send a representative with a signed letter from you, clearly stating your full name, date of birth and the full name of the person collecting the results. The person collecting them must bring their own photo ID. Your grades will also show on **Cedar** on the following morning, **Friday 18 August from 9am** at the latest. Your results can be posted on 17 August if you provide a stamped, self-addressed envelope to the exams office in advance.

For students progressing to Y13 who are awaiting results of applied general externally assessed units, these will be available on Cedar (via Exams, Exam results) on Friday 18 August from 9am at the latest. Please note that these will be individual unit grades, not overall grades for the qualifications.

GCSE resit grades will be available on Thursday 24 August to be collected in person from reception at college between 8.00am and 9.30am. Alternatively, the results will be on Cedar from 9am.

I hope that you all enjoy the next few weeks, and that you get the results you are hoping for.

Yours sincerely



Vicky Marks
Principal