

Dear Students, Parents and Carers,

Re: New College Annual Bus Pass 2025/26 - Year 13 (existing Year 12 students)

We are writing to advise you that the cost of the annual college bus pass will be £450 for the academic year 2025/26. We previously wrote to all students prior to enrolling with us, outlining the cost of the bus passes over the two-year period.

We have continued with flexible payment options to support students and families purchasing a bus pass. Your payment options to buy a pass for 2025/26 are:

1. A single payment of £450 paid by Friday 4 July
2. A payment of £250 to be made by Friday 4 July and a further payment of £200 by Monday 8 September at the latest.

All payments will need to be made via the online college store, please visit <https://nclt.collegestore.uk/> to pay for your bus pass. Type 'bus' in the search bar to be taken to the relevant page, then add the required route to your basket. You will need to know the student ID number to make any payment – this starts with 'L00' and is printed on each student's ID card. The shop is live now for payments.

Please ensure that you have all of the up-to-date timings for each of the routes, more information about all of our routes can be found at <https://ncpontefract.ac.uk/travel/>.

Current Year 11 students intending to join the college in September are not able to purchase a bus pass at this point and further information will be sent to them in due course.

Financial support is available to all students who have successfully applied and who meet the family household income criteria. This can be used to help cover the costs of equipment, travel and general living expenses. Please see our website for further details and advice on how to apply for the bursary: www.ncpontefract.ac.uk/supporting-you-financially.

Existing bursary students will shortly receive a digital form via email from studentfinance@nclt.ac.uk asking them to *confirm any change in circumstances, to ensure they receive a college bus pass or travel grant next year*. If you're an existing bursary student and your circumstances have changed meaning that you will need assistance getting to college next year, and don't already have a bus pass or travel grant in place, email studentfinance@ncclt.ac.uk.

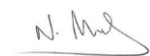
To secure your place, **initial payments will need to be completed by Friday 4 July 2025. We are hoping to move to a digital pass system and therefore payments must be made on time for passes to be activated.**

If a student that has purchased a pass for 2025/26 leaves college, refunds are available as set out below; ID cards must be returned to college prior to any refunds being issued.

By 30th September 2025	100% refund (of the amount paid)
By 31 October 2025	50% refund (of the £450)
From 1 November 2025	No refund

Information regarding receipt of your pass will follow. **Students will not be permitted to travel by college bus unless they have made at least one payment by the agreed date outlined in this letter.**

Yours Sincerely



Neil Mumby
Vice Principal