Chief Executive Officer: Richard Fletcher

Co-Principals: Vicky Marks & Chelsea Branson
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January 2026

Dear Parents and Carers,

Important Reminder: Student Drop-Off and Collection Guidelines

As part of our ongoing commitment to maintaining positive relationships with our local community, we kindly ask for your cooperation when dropping off or collecting students from college. Please could we remind you not to wait or drop off in the residential areas opposite our site, specifically including Portland Avenue, St Michael's Avenue and Grosvenor Avenue.

Please ensure that you:

- Avoid blocking driveways or access points.
- Refrain from parking on private property or grass verges.
- Follow any signage or instructions provided by the college regarding designated drop-off areas.

For your convenience, parking is available at Pontefract Collieries Football Club on Beechnut Lane. This is a safer and recommended location for drop-off and collection. We appreciate your support with this ongoing issue, your consideration helps us maintain a safe and respectful environment for everyone.

Yours sincerely

Vicky Marks Chelsea Branson

Co-Principal's, New College Pontefract